



East Grand Rapids Public Schools

Volunteer Consent Form Needs to be Returned to Only **One** School Building

Dear EGRPS Families,

In a continuing effort to keep our students safe, East Grand Rapids Public School District (Board Policy #9230) requires that parents/guardians and community members submit to a criminal background check prior to participating in any volunteer activities involving our students. Thank you for your understanding and for all that you do on behalf of our students.

The Volunteer Consent Form will be kept completely confidential at the District Office.

2014-2015 SCHOOL YEAR

VOLUNTEER CONSENT

- Parent/Guardian
- Grandparent
- Other (Relationship) _____

PLEASE PRINT

Last Name: _____

First Name: _____

Middle Initial: _____

Race: _____

Gender: _____

Birthdate: _____ (mm/dd/yy)

Any Other Last Name: _____

Any Other First Name: _____

Any Other Middle Initial: _____

Name(s) of EGR Student(s):

PLEASE ANSWER THE FOLLOWING QUESTIONS:

Have you ever been convicted of a criminal offense?

- Yes
- No

(If Yes, please explain)

Do you have any felony charges pending against you?

- Yes
- No

(If Yes, please explain)

I understand the Central Records Division of the Michigan State Police, Lansing, Michigan, requires the information requested in this Volunteer Consent form. I authorize East Grand Rapids Public Schools to utilize this information for the sole purpose of obtaining a conviction-only criminal history file search.

CHECK THE BUILDINGS IN WHICH YOU WILL BE VOLUNTEERING:

- BRETON
- LAKESIDE
- WEALTHY
- MIDDLE SCHOOL
- HIGH SCHOOL
- PRESCHOOL or CHILD CARE

Volunteer's Signature: _____

Date: _____

(Board Policy #9230 on back)

EXCERPT FROM
BOARD POLICY 9230 – SCHOOL VOLUNTEERS

Persons wishing to volunteer will submit the completed “Volunteer Consent Form” to the building principal, director, and/or supervisor, who will forward the form to the District Office, who will initiate a background check via the Michigan Public Sex Offender Registry (PSOR) Inquiry and the Michigan State Police Internet Criminal History Access (ICHAT), or any other available and/or newly developed or generated background check modes.

The District Office will be specifically looking for people who have been convicted of any crimes of an assaultive behavior, of a crime involving firearms or weapons, or of the following crimes as described in Section 1539(a)(1) and (b)(2) of the Michigan school Code:

...criminal sexual conduct in any degree, assault with intent to commit criminal sexual conduct, and attempt to commit criminal sexual conduct in any degree, felonious assault on a child, child abuse in any degree, or an attempt to commit child abuse in any degree; cruelty, torture, or indecent exposure involving a child; or a violation of Section 7410 of the Public Health Code, Act 3688 of the Public Acts 1978, being Sections 333.7410 and 333.7416 of the Michigan Compiled Laws...

If after the background check it is found that a volunteer has been convicted of any of the above crimes, the District Office will notify the building principal, director, and/or supervisor and the Superintendent or designee. The administrator of the building or program will notify the volunteer of the finding(s) and she/he is subject to being prohibited from volunteering with the East Grand Rapids Public Schools. All background checks, volunteer forms, and any reported convictions of volunteers as listed above, will be **kept confidential** with Administration and filed in the District Office.

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